

SS 1 COMMERCIAL – SECOND TERM SCHEME OF WORK

New NERDC Approved Senior Secondary Education Curriculum (SSEC) 2025

Federal Republic of Nigeria – Senior Secondary School One (Commercial Class)

Weeks 1–10 | All Subjects: Core (4) + Business Field (4) + Trade Options (6) = 14 Subjects Total

About This Term The Second Term of SS1 Commercial builds on First Term foundations and introduces new depth across every subject. English Language moves into report writing, the argumentative essay, informal letters, stress/intonation, and the beginnings of summary writing; General Mathematics covers quadratic and simultaneous equations, graphs, variation, mensuration, and trigonometric ratios; Citizenship & Heritage Studies covers the rule of law, human rights, democracy, leadership, and corruption; Digital Technologies covers word processing, spreadsheets, database concepts, and basic programming; Accounting covers depreciation, bad debts, bank reconciliation, and incomplete records; Commerce covers business documents, distribution channels, insurance, banking, and the stock exchange; Marketing covers research, branding, packaging, consumer behaviour, advertising, and selling; Economics covers market equilibrium, elasticity, utility, money, and inflation. All 14 subjects are covered across Weeks 1–10. Week 7 is mid-term review/assessment. Week 11 = General Revision; Weeks 12–13 = Examinations.

Note on the Trade Subject (shaded green) As in First Term, every SS1 student offers ONE trade subject as part of their five core and compulsory subjects, in addition to the Business field subjects. All six NERDC-approved trade options are displayed every week for reference. In the Second Term, trade subjects move toward more applied, intermediate skills and an introduction to entrepreneurship within the trade: Solar PV Installation & Maintenance shifts into maintenance, fault finding, and small-business basics; Fashion Design & Garment Making moves into basic garment construction and costing; Livestock Farming expands into rabbit and pig production; Beauty & Cosmetology advances into relaxer application, colouring, and weave-on techniques; Computer Hardware & GSM Repairs moves into troubleshooting and an introduction to GSM phones; Horticulture & Crop Production moves into transplanting, pest control, and record keeping.

SECOND TERM WEEKLY SCHEME OF WORK

WEEK 1

WEEK	SUBJECT	TOPIC / CONTENT
<i>Resumption and orientation week. Teachers welcome students back from the First Term holiday, carry out a brief revision of First Term work across all subjects, assess retention through short oral and written diagnostic activities, and introduce Second Term topics and objectives.</i>		
Week 1	English Language	Resumption and revision of First Term comprehension, lexis/structure, essay writing, and letter writing; introduction to comprehension – reading for inference and implied meaning.
	General Mathematics	Revision of First Term work – sets, indices, logarithms, and simple equations; introduction to quadratic equations – meaning and solution by factorisation.

WEEK	SUBJECT	TOPIC / CONTENT
	Citizenship & Heritage Studies	Revision of First Term topics; introduction to the rule of law – meaning, principles, and its importance to good governance.
	Digital Technologies	Revision of First Term hardware, software, and networking topics; introduction to word processing – features and uses of a word processor (Microsoft Word/Google Docs).
	Accounting	Revision of First Term work – the ledger, cash book, and trial balance; introduction to depreciation of fixed assets – meaning and causes of depreciation.
	Commerce	Revision of First Term forms of business organisation and trade; introduction to business documents – the order, the quotation, and the invoice.
	Marketing	Revision of First Term marketing concept and marketing mix; introduction to marketing research – meaning and importance to business decision-making.
	Economics	Revision of First Term demand and supply; introduction to market equilibrium – meaning and determination of equilibrium price and quantity.
	TRADE: Solar PV Installation & Maintenance	Revision of First Term solar basics, components, and wiring; introduction to solar system maintenance – routine checks and cleaning of panels.
	TRADE: Fashion Design & Garment Making	Revision of First Term measurement, drafting, and machine operation; introduction to garment finishing – hemming, buttonholes, and pressing.
	TRADE: Livestock Farming	Revision of First Term poultry and ruminant topics; introduction to rabbit production – housing, feeding, and breeding basics.
	TRADE: Beauty & Cosmetology	Revision of First Term skin/hair care and manicure/pedicure; introduction to relaxer application – the chemistry of hair relaxing (introductory level).
	TRADE: Computer Hardware & GSM Repairs	Revision of First Term computer components and assembly; introduction to computer troubleshooting – diagnosing common boot and display faults.
	TRADE: Horticulture & Crop Production	Revision of First Term soil, seeds, and nursery topics; introduction to transplanting – moving seedlings from nursery to the main field.

WEEK 2

WEEK	SUBJECT	TOPIC / CONTENT
Week 2	English Language	Comprehension – inference and implied meaning (continued); answering 'why' and 'how' questions that require reasoning beyond the literal text.
	General Mathematics	Quadratic equations – solution by completing the square; verifying solutions by substitution.

WEEK	SUBJECT	TOPIC / CONTENT
	Citizenship & Heritage Studies	Fundamental human rights – categories of rights (civil, political, socio-economic) and their constitutional provisions.
	Digital Technologies	Word processing (continued) – formatting text, inserting tables and images, and using basic page layout tools.
	Accounting	Depreciation (continued) – methods of calculating depreciation: straight-line method, with worked examples.
	Commerce	Business documents (continued) – the debit note, credit note, and statement of account; purposes and formats.
	Marketing	Marketing research (continued) – stages in the marketing research process: problem definition, data collection, and analysis.
	Economics	Market equilibrium (continued) – effects of shifts in demand and supply on equilibrium price; simple demand-supply graphs.
	TRADE: Solar PV Installation & Maintenance	Fault finding in solar systems – common faults: loose connections, panel shading, and battery degradation.
	TRADE: Fashion Design & Garment Making	Garment finishing (continued) – zip insertion and attaching fasteners (buttons, hooks, poppers).
	TRADE: Livestock Farming	Rabbit production (continued) – common rabbit breeds and their management requirements.
	TRADE: Beauty & Cosmetology	Relaxer application (continued) – strand testing, application technique, and neutralising the relaxer safely.
	TRADE: Computer Hardware & GSM Repairs	Computer troubleshooting (continued) – diagnosing and resolving slow performance and overheating issues.
	TRADE: Horticulture & Crop Production	Transplanting (continued) – hardening off seedlings and reducing transplant shock.

WEEK 3

WEEK	SUBJECT	TOPIC / CONTENT
Week 3	English Language	Report writing – meaning, types (formal and informal reports), and basic structure: title, introduction, findings, and recommendations.
	General Mathematics	Quadratic equations – solution using the quadratic formula; choosing the most efficient method for a given equation.
	Citizenship & Heritage Studies	Fundamental human rights (continued) – enforcement of rights; the role of the courts and human rights organisations.
	Digital Technologies	Introduction to spreadsheets – the spreadsheet interface: rows, columns, cells, and cell references.

WEEK	SUBJECT	TOPIC / CONTENT
	Accounting	Depreciation (continued) – the reducing balance method; comparison with the straight-line method.
	Commerce	Channels of distribution – direct and indirect channels; the role of wholesalers and retailers in distribution.
	Marketing	Branding – meaning, importance of branding, and elements of a brand (name, logo, slogan).
	Economics	Elasticity of demand – meaning of price elasticity of demand; factors affecting elasticity.
	TRADE: Solar PV Installation & Maintenance	Cleaning and physical maintenance of solar panels – best practices and frequency of cleaning for Nigerian conditions (dust, harmattan).
	TRADE: Fashion Design & Garment Making	Introduction to simple garment styles – designing and constructing a basic skirt or shorts.
	TRADE: Livestock Farming	Introduction to pig production – housing, feeding, and basic management of pigs.
	TRADE: Beauty & Cosmetology	Hair colouring (introduction) – the colour wheel and choosing colours suitable for different skin tones.
	TRADE: Computer Hardware & GSM Repairs	Software installation and reinstallation – installing an operating system and basic application software.
	TRADE: Horticulture & Crop Production	Weed control in horticultural crops – manual, mechanical, and chemical weed control methods.

WEEK 4

WEEK	SUBJECT	TOPIC / CONTENT
Week 4	English Language	Essay writing – the argumentative essay: presenting a balanced argument with points for and against, and a reasoned conclusion.
	General Mathematics	Simultaneous equations – solving two linear equations in two variables by substitution and elimination methods.
	Citizenship & Heritage Studies	Democracy and elections – meaning of democracy; features of a free and fair election; the role of INEC.
	Digital Technologies	Spreadsheet formulas – basic formulas: addition, subtraction, multiplication, division, and use of the SUM function.
	Accounting	Bad debts and provision for doubtful debts – meaning, accounting treatment, and journal entries.
	Commerce	Channels of distribution (continued) – factors influencing the choice of a distribution channel for different products.
	Marketing	Packaging – functions of packaging (protection, promotion, convenience) and types of packaging materials.

WEEK	SUBJECT	TOPIC / CONTENT
	Economics	Elasticity of supply – meaning of price elasticity of supply; factors affecting elasticity of supply.
	TRADE: Solar PV Installation & Maintenance	Introduction to solar water heating systems – basic components and how they differ from solar electric systems.
	TRADE: Fashion Design & Garment Making	Construction of a basic skirt or shorts (practical) – assembling, fitting, and finishing the garment.
	TRADE: Livestock Farming	Pig production (continued) – common pig breeds and their feeding requirements at different growth stages.
	TRADE: Beauty & Cosmetology	Hair colouring (practical introduction) – applying a semi-permanent colour and observing colour development.
	TRADE: Computer Hardware & GSM Repairs	Introduction to GSM phones – basic phone components and common GSM phone faults.
	TRADE: Horticulture & Crop Production	Fertiliser application in horticulture – organic and inorganic fertilisers; timing and methods of application.

WEEK 5

WEEK	SUBJECT	TOPIC / CONTENT
Week 5	English Language	Letter writing – informal letters: format, tone, and content when writing to friends and family on a personal matter.
	General Mathematics	Graphs of linear and quadratic functions – plotting points, drawing graphs, and reading values from a graph.
	Citizenship & Heritage Studies	Democracy and elections (continued) – the electoral process in Nigeria: voter registration, party primaries, and voting procedures.
	Digital Technologies	Spreadsheet functions (continued) – AVERAGE, MAX, MIN, and COUNT functions; introduction to simple chart creation.
	Accounting	Bank reconciliation statement – meaning, causes of differences between cash book and bank statement balances.
	Commerce	Insurance – meaning, principles of insurance, and types of insurance policies relevant to business and trade.
	Marketing	Consumer behaviour – meaning and factors influencing consumer buying decisions (personal, social, and economic factors).
	Economics	Theory of consumer behaviour – meaning of utility; total utility and marginal utility (introductory level).
	TRADE: Solar PV Installation & Maintenance	Solar water heating systems (continued) – installation considerations and basic maintenance.

WEEK	SUBJECT	TOPIC / CONTENT
	TRADE: Fashion Design & Garment Making	Introduction to embellishment – adding simple embroidery, lace, or appliqué to a garment.
	TRADE: Livestock Farming	Animal nutrition basics – classes of feed nutrients and their importance to livestock growth and production.
	TRADE: Beauty & Cosmetology	Practical hair colouring – full application and finishing of a semi-permanent hair colour service.
	TRADE: Computer Hardware & GSM Repairs	GSM phone faults (continued) – diagnosing charging faults, screen faults, and software-related faults.
	TRADE: Horticulture & Crop Production	Pest identification in horticulture – common pests of vegetables and ornamentals; signs of pest damage.

WEEK 6

WEEK	SUBJECT	TOPIC / CONTENT
Week 6	English Language	Oral English – stress and intonation in spoken English; word stress patterns and rising/falling intonation in questions and statements.
	General Mathematics	Variation – direct and inverse variation; solving simple real-life problems involving variation.
	Citizenship & Heritage Studies	Leadership and followership – qualities of good leadership; the responsibilities of followers in a democratic society.
	Digital Technologies	Database concepts (introduction) – meaning of a database; tables, fields, and records explained with everyday examples.
	Accounting	Bank reconciliation statement (continued) – preparing a simple bank reconciliation statement from given data.
	Commerce	Banking services – functions of commercial banks; types of bank accounts (current, savings, fixed deposit).
	Marketing	Advertising – meaning, objectives, and media of advertising (print, broadcast, outdoor, digital).
	Economics	Theory of consumer behaviour (continued) – the law of diminishing marginal utility, with simple illustrations.
	TRADE: Solar PV Installation & Maintenance	Safety practices in solar installation – personal protective equipment (PPE) and electrical safety on rooftops.
	TRADE: Fashion Design & Garment Making	Introduction to costing a garment – calculating the cost of materials and labour for a simple garment.
	TRADE: Livestock Farming	Animal nutrition basics (continued) – feed formulation: combining ingredients to meet nutrient requirements.
	TRADE: Beauty & Cosmetology	Introduction to weave-on application – preparing the hair, sewing tracks, and basic weave-on techniques.

WEEK	SUBJECT	TOPIC / CONTENT
	TRADE: Computer Hardware & GSM Repairs	Basic phone repair tools – screwdriver sets, suction cups, heat guns, and soldering basics; safe use of each.
	TRADE: Horticulture & Crop Production	Pest control methods in horticulture – cultural, biological, and chemical control; safe pesticide use.

WEEK 7

WEEK	SUBJECT	TOPIC / CONTENT
<i>Mid-term review and assessment week. Teachers revise all topics covered in Weeks 1–6 with students; conduct mid-term tests across all subjects (written and, where applicable, practical); return and discuss marked work; and reteach areas where students need further support before proceeding to Week 8.</i>		
Week 7	English Language	Revision of comprehension (inference), report writing, argumentative essay, informal letters, and oral English (stress/intonation); mid-term test on Weeks 1–6.
	General Mathematics	Revision of quadratic equations, simultaneous equations, graphs, and variation; mid-term test on Weeks 1–6.
	Citizenship & Heritage Studies	Revision of the rule of law, human rights, democracy/elections, and leadership/followership; mid-term test.
	Digital Technologies	Revision of word processing, spreadsheets, and database concepts; mid-term test.
	Accounting	Revision of depreciation, bad debts/provision for doubtful debts, and bank reconciliation; mid-term test.
	Commerce	Revision of business documents, channels of distribution, insurance, and banking services; mid-term test.
	Marketing	Revision of marketing research, branding, packaging, consumer behaviour, and advertising; mid-term test.
	Economics	Revision of market equilibrium, elasticity of demand and supply, and the theory of consumer behaviour; mid-term test.
	TRADE: Solar PV Installation & Maintenance	Mid-term tests and assignments – revision of solar maintenance, fault finding, water heating systems, and safety practices.
	TRADE: Fashion Design & Garment Making	Mid-term tests and assignments – revision of garment finishing, basic garment construction, embellishment, and costing.
	TRADE: Livestock Farming	Mid-term tests and assignments – revision of rabbit production, pig production, and animal nutrition basics.
	TRADE: Beauty & Cosmetology	Mid-term tests and assignments – revision of relaxer application, hair colouring, and introduction to weave-on.

WEEK	SUBJECT	TOPIC / CONTENT
	TRADE: Computer Hardware & GSM Repairs	Mid-term tests and assignments – revision of computer troubleshooting, software installation, GSM phones, and repair tools.
	TRADE: Horticulture & Crop Production	Mid-term tests and assignments – revision of transplanting, weed control, fertiliser application, and pest identification/control.

WEEK 8

WEEK	SUBJECT	TOPIC / CONTENT
Week 8	English Language	Summary writing (introduction) – identifying the main points of a passage and expressing them concisely in continuous prose.
	General Mathematics	Mensuration – perimeter and area of plane shapes: rectangles, triangles, circles, and composite shapes.
	Citizenship & Heritage Studies	Corruption and its effects – meaning of corruption; forms of corruption and its impact on national development.
	Digital Technologies	Database concepts (continued) – simple data entry and retrieval; sorting and filtering data in a table.
	Accounting	Introduction to single entry and incomplete records – meaning and reasons why some businesses keep incomplete records.
	Commerce	The stock exchange (introduction) – meaning, functions, and the role of the Nigerian Exchange (NGX) in capital formation.
	Marketing	Sales promotion techniques – meaning and examples: discounts, free samples, contests, and loyalty programmes.
	Economics	Money – meaning, functions of money (medium of exchange, store of value, unit of account), and qualities of good money.
	TRADE: Solar PV Installation & Maintenance	Record keeping for solar installation jobs – maintenance logs, customer records, and basic job costing.
	TRADE: Fashion Design & Garment Making	Introduction to traditional Nigerian attire construction – basic features of agbada, iro and buba, or similar styles.
	TRADE: Livestock Farming	Record keeping in livestock farming – production records, feed records, and simple farm account books.
	TRADE: Beauty & Cosmetology	Practical weave-on application – completing a full weave-on installation with styling on a mannequin.
	TRADE: Computer Hardware & GSM Repairs	Basic soldering practice – safe soldering technique for simple component-level phone repairs.
	TRADE: Horticulture & Crop Production	Record keeping in horticulture – planting records, input records, and simple cost-tracking for a horticultural plot.

WEEK 9

WEEK	SUBJECT	TOPIC / CONTENT
Week 9	English Language	Summary writing (continued) – practice passages; distinguishing main points from supporting details and illustrations.
	General Mathematics	Pythagoras' theorem and basic trigonometric ratios – sine, cosine, and tangent of acute angles in a right-angled triangle.
	Citizenship & Heritage Studies	Corruption and its effects (continued) – anti-corruption agencies in Nigeria (EFCC, ICPC) and their roles.
	Digital Technologies	Introduction to basic programming concepts – meaning of an algorithm; simple flowcharts for everyday tasks.
	Accounting	Single entry and incomplete records (continued) – computing profit or loss using the statement of affairs (net worth) method.
	Commerce	The stock exchange (continued) – how shares are bought and sold; meaning of stocks, shares, and dividends.
	Marketing	Personal selling – meaning, importance, and basic stages in the personal selling process.
	Economics	Inflation (introduction) – meaning, causes, and effects of inflation on households and businesses in Nigeria.
	TRADE: Solar PV Installation & Maintenance	Entrepreneurship in solar business – starting a small solar installation and maintenance business; basic costing of jobs.
	TRADE: Fashion Design & Garment Making	Entrepreneurship in fashion – setting up a small tailoring business; sourcing materials and pricing services.
	TRADE: Livestock Farming	Entrepreneurship in livestock farming – starting a small poultry, rabbit, or pig enterprise; basic cost-benefit considerations.
	TRADE: Beauty & Cosmetology	Entrepreneurship in beauty practice – setting up a small salon; client management and pricing of services.
	TRADE: Computer Hardware & GSM Repairs	Entrepreneurship in computer/GSM repairs – setting up a small repair business; sourcing spare parts and pricing repairs.
	TRADE: Horticulture & Crop Production	Entrepreneurship in horticulture – starting a small nursery or vegetable production business; basic market considerations.

WEEK 10

WEEK	SUBJECT	TOPIC / CONTENT
Week 10	English Language	General revision of all Second Term topics – comprehension (inference), report writing, argumentative essay, informal letters, oral English, and summary writing; revision test.

WEEK	SUBJECT	TOPIC / CONTENT
	General Mathematics	General revision of all Second Term topics – quadratic and simultaneous equations, graphs, variation, mensuration, Pythagoras' theorem, and trigonometric ratios; revision test.
	Citizenship & Heritage Studies	General revision of all Second Term topics – rule of law, human rights, democracy/elections, leadership/followership, and corruption; revision test.
	Digital Technologies	General revision of all Second Term topics – word processing, spreadsheets, database concepts, and basic programming concepts; revision test.
	Accounting	General revision of all Second Term topics – depreciation, bad debts, bank reconciliation, and single entry/incomplete records; revision test.
	Commerce	General revision of all Second Term topics – business documents, channels of distribution, insurance, banking services, and the stock exchange; revision test.
	Marketing	General revision of all Second Term topics – marketing research, branding, packaging, consumer behaviour, advertising, sales promotion, and personal selling; revision test.
	Economics	General revision of all Second Term topics – market equilibrium, elasticity, theory of consumer behaviour, money, and inflation; revision test.
	TRADE: Solar PV Installation & Maintenance	General revision of all Second Term topics – maintenance, fault finding, water heating, safety, record keeping, and entrepreneurship; revision test.
	TRADE: Fashion Design & Garment Making	General revision of all Second Term topics – finishing, garment construction, embellishment, costing, traditional attire, and entrepreneurship; revision test.
	TRADE: Livestock Farming	General revision of all Second Term topics – rabbit and pig production, animal nutrition, record keeping, and entrepreneurship; revision test.
	TRADE: Beauty & Cosmetology	General revision of all Second Term topics – relaxer application, hair colouring, weave-on, and entrepreneurship; revision test.
	TRADE: Computer Hardware & GSM Repairs	General revision of all Second Term topics – troubleshooting, software installation, GSM phones, soldering, and entrepreneurship; revision test.
	TRADE: Horticulture & Crop Production	General revision of all Second Term topics – transplanting, weed/pest control, fertiliser application, record keeping, and entrepreneurship; revision test.

WEEKS 11–13

WEEK	ACTIVITY
Week 11	GENERAL REVISION across all 14 subjects – consolidation of Second Term topics; intensive past-question practice and group review sessions.
Week 12	SECOND TERM EXAMINATION – objective and theory papers in all 14 subjects; the Trade Subject is additionally assessed by practical examination.
Week 13	Marking, result compilation, and end-of-term activities; resumption date for Third Term communicated to students and parents.

SECOND TERM SUBJECT OVERVIEW

SUBJECT	SECOND TERM FOCUS AREAS
English Language	Comprehension (inference & implied meaning), Report Writing, Argumentative Essay, Informal Letters, Oral English (stress & intonation), Summary Writing (introduction)
General Mathematics	Quadratic Equations (factorisation, completing the square, quadratic formula), Simultaneous Equations, Graphs of Functions, Variation, Mensuration (perimeter & area), Pythagoras' Theorem & Trigonometric Ratios
Citizenship & Heritage Studies	Rule of Law, Fundamental Human Rights & Enforcement, Democracy & Elections, Leadership & Followership, Corruption and Its Effects, Anti-Corruption Agencies
Digital Technologies	Word Processing (formatting, tables, images), Spreadsheets (formulas, functions, charts), Database Concepts (tables, fields, records, sorting), Basic Programming Concepts (algorithms, flowcharts)
Accounting	Depreciation (straight-line & reducing balance), Bad Debts & Provision for Doubtful Debts, Bank Reconciliation Statement, Single Entry & Incomplete Records (statement of affairs method)
Commerce	Business Documents (order, invoice, debit/credit note, statement), Channels of Distribution, Insurance, Banking Services, The Stock Exchange (shares & dividends)
Marketing	Marketing Research, Branding, Packaging, Consumer Behaviour, Advertising, Sales Promotion Techniques, Personal Selling
Economics	Market Equilibrium, Elasticity of Demand & Supply, Theory of Consumer Behaviour (utility), Money (functions & qualities), Inflation (introduction)
TRADE: Solar PV Installation & Maintenance	Solar System Maintenance, Fault Finding, Panel Cleaning, Solar Water Heating Systems, Installation Safety Practices, Record Keeping, Entrepreneurship in Solar Business
TRADE: Fashion Design & Garment Making	Garment Finishing (hems, fasteners), Basic Garment Construction (skirt/shorts), Embellishment, Garment Costing, Traditional Nigerian Attire (introduction), Entrepreneurship in Fashion
TRADE: Livestock Farming	Rabbit Production, Pig Production, Animal Nutrition Basics & Feed Formulation, Record Keeping, Entrepreneurship in Livestock Farming

SUBJECT	SECOND TERM FOCUS AREAS
TRADE: Beauty & Cosmetology	Relaxer Application, Hair Colouring (theory & practice), Weave-On Application, Entrepreneurship in Beauty Practice
TRADE: Computer Hardware & GSM Repairs	Computer Troubleshooting, Software Installation, Introduction to GSM Phones & Common Faults, Basic Repair Tools & Soldering, Entrepreneurship in Computer/GSM Repairs
TRADE: Horticulture & Crop Production	Transplanting, Weed Control, Fertiliser Application, Pest Identification & Control, Record Keeping, Entrepreneurship in Horticulture

Important Notes: Week 7 = Mid-term Tests/Review & Assessment (all subjects). Week 11 = General Revision across all subjects. Week 12 = Second Term Examination (objective and theory). Week 13 = Marking, result compilation, and end-of-term activities. The Trade Subject requires both written and practical assessment.

Abbreviations: SSEC = Senior Secondary Education Curriculum | NERDC = Nigerian Educational Research and Development Council | GSM = Global System for Mobile communications | PV = Photovoltaic | NGX = Nigerian Exchange | EFCC = Economic and Financial Crimes Commission | ICPC = Independent Corrupt Practices and Other Related Offences Commission | INEC = Independent National Electoral Commission

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